Freedom of Information Unit,

Dear Sir/Madam,

In accordance with Freedom of Information Act, I wish to request access to the following information/records held by your department:

1/ • The total amount of money/income earned by the department for FOI search and retrieval (and any associated costs) fees. Please provide a breakdown/total per year since 2011 to the current date in 2015.

2/ • The single highest amount paid in FOI search and retrieval fees and the associated FOI request – please note this is in relation to non-personal request. 2011 - 2015 – confirmed by telephone that this is £5,000 payable to

I would like to receive the requested information via emailed attachment to

and also via post.

I would appreciate if formal correspondence could also be conducted via email.

I am happy to discuss any aspect of the above insofar as it would help to clarify anything or to make the process as efficient as possible.

If you need to clarify anything I am contactable at or at the above email address.

Yours sincerely,
11th November, 2015.

Re. FOI Request Reference Number FOI/2015/121

Dear

I refer to your request received 15th October 2015, under the Freedom of Information Act 2014, for records held by this Department namely:

- **The total amount of money/income earned by the Department for FOI Search and Retrieval (and any associated costs) fees. Please provide a breakdown / total per year since 2011 to the current date in 2015**

- **The single highest amount paid in FOI Search and Retrieval fees and the associated request – please note this is in relation to non-personal requests (for the period 2011-2015 as confirmed by you by telephone on 9th Nov. 2015)**

I, Teresa O’Halloran, Higher Executive Officer, have made a final decision on 11th November 2015, to grant your request.

You sought access to the records by means of an email attachment, which is being presented to you in PDF document format, and also via post. I consider both of these formats to be an appropriate form of access and am enclosing a schedule detailing the records being released along with the record requested.

In the event that you are not happy with my decision, you may seek an Internal Review by writing to the Freedom of Information Unit, Department of Communications, Energy and Natural Resources, Elm House, Earlsvale Road, Cavan, Co. Cavan, H12 A8H7, or via e-mail to FOI_Unit@dcenr.gov.ie. You should make your appeal within 4 weeks (20 working days) from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. (The making of a late appeal may be permitted in appropriate circumstances).

The Internal Review will involve a complete re-consideration of the matter by a more senior member of staff of the Department.

Please note that the application fee for an Internal Review is €30.00 and a reduced fee of €10.00 applies if you are covered by a Medical Card.

If claiming a reduced application fee, the request must also be accompanied by:

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• The Medical Card registration number
• The name of the issuing Health Board
• Your consent to the verification of these details with that Health Board.

Method of Payment

All payments should be made by way of Postal Order, Bank Draft or by Electronic Funds Transfer (EFT) made payable to: Department of Communications, Energy and Natural Resources.

EFT payment will be accepted in accordance with the following protocol only:

• All payments to be made in Euro.
• The EFT advice notice can be sent via email to AccountsReceivable@dcenr.gov.ie or by post to Accounts Receivable, Department of Communications, Energy and Natural Resources, Elm House, Earlsvale Road, Cavan, Co. Cavan, H12 A8H7.

Please note that the Department cannot accept any responsibility for payments made into its account which cannot be identified due to lack of information.

The Department's EFT Bank Details are as follows:

Bank Details:
Account Name: Department of Communications, Energy and Natural Resources,
Accounts Receivable.
Account Number: *
Bank Sort Code: 
IBAN: 
BIC: 

On receipt of the fee, you will be advised of the contact details of the person conducting the Internal Review as well as the date by which you can expect a decision.

Please note that the Department of Communications, Energy and Natural Resources has a policy of posting all non-personal FOI requests and replies on its website, and it is the case that you may find some of the requests referred to in the schedules at: DCENR Published FOI Requests

Yours sincerely,

Mrs. Teresa O’Halloran,
Higher Executive Officer,
Corporate Support Unit.
Tel: 01-6782023
Email: Teresa.O’Halloran@dcenr.gov.ie
FOI Request Reference: FOI/2015/121

Schedule of Records

<table>
<thead>
<tr>
<th>Record No</th>
<th>Date of Record</th>
<th>Brief Description</th>
<th>No. of pages</th>
<th>Decision: Grant/Part Grant/Refuse</th>
<th>Section of FOI Act 2014</th>
<th>Record Edited/Identify Deletions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>11/11/2015</td>
<td>20151111 Record For Reply To FOI2015121-S&amp;R Fees Recd by DCENR 2011-2015 (Non-Personal Requests)</td>
<td>1</td>
<td>Grant</td>
<td>S.13</td>
<td>-</td>
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</table>
## Search and Retrieval Fees Received by DCENR 2011-2015 (Non-Personal Requests)

<table>
<thead>
<tr>
<th>Year</th>
<th>Search and Retrieval Fee's Received Re. Non-personal Freedom of Information (FOI) Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>2,586.27</td>
</tr>
<tr>
<td>2012</td>
<td>2,283.90</td>
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<tr>
<td>2013</td>
<td>863.75</td>
</tr>
<tr>
<td>2014</td>
<td>0.00</td>
</tr>
<tr>
<td>2015 (to date)</td>
<td>244.00</td>
</tr>
</tbody>
</table>

### Single highest amount paid in FOI Search and Retrieval fee's 2011-2015 and the associated request

<table>
<thead>
<tr>
<th>Single highest amount paid in FOI Search and Retrieval fee’s 2011-2015 and the associated request</th>
<th>€2,095.00</th>
<th>FOI/2012/45</th>
</tr>
</thead>
</table>